



# Livermore Youth Soccer League

PO Box 881, Livermore, CA 94551-0881 (925) 461-7570 www.lysl.org

## MINUTES OF THE LYSL FULL BOARD MEETING

Tuesday, August 28, 2007  
Livermore Library, Livermore, CA

### CALL TO ORDER

The meeting was called to order at 7:45 pm by Brent Koch.

### ROLL CALL

(P=Present, A=Absent (no show without notice), E=Excused (gave notice, gave proxy), L=Late)

#### Executive Members – Voting

P President – Brent Koch (non-voting)  
P Director of Finance – Sue Ackerman  
V Director of Operations – Vacant  
P Director of High Comp – Craig Taylor  
L Director of House – Dean Shepherd  
P Director of Administration – Mike Belsick

#### Board Members - Voting

P High Comp Treasurer – Marie Dremalas  
P High Comp Girls Representative Division 1 – Dan Dremalas  
A High Comp Girls Representative Division 3 – Brian Souza  
P High Comp Boys Representative Divisions 1 & 3 – Andrea Day  
A High Comp Secretary – Ralph Thomas  
P House U6 Boys Age Group Coordinator – Jennifer Nietzel  
A House U6 Girls Age Group Coordinator – Kelly Victor  
P House U8 Boys Age Group Coordinator – Jill Craft  
P House U8 Girls Age Group Coordinator – Wes Owen  
A House U10 Boys Age Group Coordinator – Margi Kubiak  
A House U10 Girls Age Group Coordinator – Kelly Warren  
P House U12 Boys & Girls Age Group Coordinator – Manny Higgins  
P House U14 Boys & Girls Age Group Coordinator – Brenda Shepherd  
A House U15 -19 Boys & Girls Age Group Coordinator – Vanessa Thomas  
A Awards Coordinator – Sherry Mora  
A Equipment Manager – Bob Suhr  
P Fundraising Coordinator – Greg Calton  
P LARPD/City Council Liaison – David Best  
P Insurance Coordinator – Mike Belsick (second position)  
P Publicity Coordinator – Bill Sallai  
P Referee Liaison – Brian Hufford  
P Registrar – Karen Masters  
A Scheduling Coordinator – Carolyn Thomas  
V Scholarship Coordinator – Vacant  
Tournament Director – Greg Calton (second position)  
P Uniform and Merchandise Coordinator – Robin Groth Hill  
E Website Coordinator & Newsletter Editor – Corey Nelson Proxy to Mike Belsick

#### Board Members – Non-Voting

Disciplinary Committee Chairperson – Brian Hufford (second position)  
Protest and Appeals Chairperson – Brian Hufford (third position)  
Newsletter Coordinator – Corey Nelson (second position)

#### Associated Members – Non-Voting

P Technical Director – Troy Dayak

#### Visitors

P Jeff Greenough  
P Bill Masters  
P Deb Gibson

## **APPROVAL OF MINUTES**

Discussion: No pre-motion discussion  
Motion: Mike Belsick made the motion to accept the June 07 and July 07 Full Board minutes as written, with a second from Craig Taylor  
Discussion: No discussion  
Vote: Motion Passed.

Minutes from June's and July's Full Board Meeting were approved.

## **League One web-base registration**

An online demonstration of League One's club registration software, Club Reg, was provided to interested members of the LYSL board by Mr. Greg Lopez. The demonstration, hosted over an internet connection, started at approximately 6:40 upon successful linking of the audio and video connections between La Jolla, CA and Livermore. Greg first demonstrated how the user experience would appear to the on-line registrant by utilizing the registration site for the Lamorinda Soccer Club, who is a League One/Club Reg subscriber. The demonstration described how the website would be customized to LYSL's specifications for the programs offered for on-line registration data collection and fee collection. After describing and demonstrating the form set up process by registering a fictitious player on the Lamorinda website, Mr. Lopez then proceeded to continue with a demonstration on how the registration database backend was managed by league registration staff. Integration with the CYSA database was also described, demonstrated and discussed. Reporting capabilities and team generating functions were demonstrated. The meeting was opened up to questions and answers, but several questions were interjected during the course of the demonstration as related to the topic at hand. The fee structure for using the registration service was discussed. The demonstration ended about 7:45pm.

Some Q & A:

The software does not have a Spanish front end.

The league can have several customized data fields (eg. School, neighborhood, etc.) which can be specified as mandatory data fields required to complete the registration process. These are established during site setup.

## **New Business:**

Jeff Greenough addressed his concern that many coaches do not understand Law 11 about Offsides. He believes that this is detrimental to the players, parents and overall enjoyment of soccer played in Livermore. He would like to have a set of requirements for coaches such as knowledge of the laws of the game.

## **PRESIDENT REPORT:**

Copy of report was handed out at the meeting.

On August 6<sup>th</sup> Kathy Crusco resigned as Director of Finance/HC Treasurer.

- o Director of Finance – Mike Belsick made the motion to accept Sue Ackerman as Director of Finance, with a second from Dean Shepherd. Motion passed.
- o High Comp Treasurer - Mike Belsick made the motion to accept Marie Dremalas as the High Comp Treasurer, with a second from Craig Taylor. (It was understood that this is a temporary position until a more permanent one can be arranged.) Motion passed

## **District III Report: (8/13/2007 Meeting)**

### Presidents Round Table

D&O Insurance – Clubs need to issue formal confirmation of D&O insurance coverage to the District Commissioner. (For LSYL proof of coverage should come from Bollinger).

Player Pass Stamping Problems – If the district registrars stamp is not on the picture, contact Donna Kerger. There have been pass acceptance problems in some locations.

GSSL – DVSC has U13G and U15G teams that are physically located within District 8 boundaries but registered as DVSC teams in District 4. This was not supported by the commissioner. Mustang reminded the Commissioner that the boundaries are open as long as the registration is supported by the host club. Mustang didn't claim to support the

practice but said those are the rules. Livermore expressed their general reluctance to facilitate intact team transfers into the Livermore competitive playing program unless the move provided a playing opportunity for a team that does not exist in their home District.

Newark Recreation – Newark (DIII) Division 4 teams are registering in Union City (DIV) to increase the recreation player pool in the older age groups. In the past, there was a pooling of formed teams between Dublin and Newark to support a larger variety of opponents. This arrangement is not longer in effect.

Far Western Regional Playing League - Two District III teams are participating, one from San Ramon one from Rage in addition to their GSSL fall league. Local match play will be hosted at the Morgan Hill Soccer Complex. The Commissioner seems to be supporting this program as the logical successor to SPL. The league winners get a wild card berth in Far West Regionals. <http://www.regioniv.com/league.htm>

Reports were then presented for the following:

Assistant Commissioners – Tony Stepper and Blake Meyer were invited to be assistant District Commissioners, both accepted.

Filled Staff Positions – Treasurer = Gary King  
Recreation = Dave McCarthy  
SPL = Brian Leonard

(Reservation about the sense of applying additional workload on Brian was expressed by Livermore)

Registrar – Reported that club registration processing was completed except for D1, D3 and Copper teams.

Coaching – Any additional request to host coaching licenses courses this year should be coordinated with the Commissioner.

ODP - Cuts to rosters of 20 will be coming within a couple of weeks. Matches to be played in Ripon this year: 9/9 and 10/14 Boys, 9/16 and 10/21 Girls. State team tryouts will be held on the first weekend of December at Morgan Hill and the second weekend of Dec at Ripon.

Al Caffodio – Annual coaches meeting to be held on 8/14, 7:30 San Ramon Community Center

GSSL – 8/22 annual coaches meeting at SRCC. Livermore gave feedback on the scheduling difficulties imposed on all older age group competitive matches by moving out the copper team application deadline from the original July date proposed by Brian to Aug 4. We expressed the sentiment that it would be difficult to support a similar application date extension proposal in the future.

Referees – A referee shortage is anticipated over the next several weeks due to the number and size of tournaments in the area.

State Cup – Rage U16 advanced to nationals but did not advance to the final  
For 2008 the older preliminary matches will start on 3/29.  
Fields are needed, min (2) in one location, Contact Carolyn Thomas

Mustang offered to host any and all State Cup matches they can get and expressed their desire to host the finals. Carolyn to email Scott MacDougal the schedule and he will respond with the matches they can cover.

Fields – New goals at Morgan Hill.

Commissioner – A legal precedent has about a week prior to the 8/13 meeting with regards to paid trainers being classified as employees, not independent contractors. The need to reclassify these relationships going forward is no longer a gray area.

### League Report:

**General** – The vast majority of my time since the last meeting has been committed to 1) addressing our immediate needs for a planning and transitioning to a new financial management team and 2) a host operational issues related to the

U9/U10 Jamboree, the startup of all fields for league play, and working with the TD and LARPD to secure Robertson park for the transition of HC practices.

**Director of Finance / High Comp Treasurer** – On Monday evening, August 8, 2007 Kathy Crusco resigned from the LYSL Director of Finance and High Comp Treasurer positions. The league has been very fortunate to have received countless hours of quality voluntary service from Kathy over the past seven years. Under her direction, sound fiscal policies were developed, documented and implemented to responsibly manage the league's finances. The League thanks Kathy for her dedication and wishes her well.

Upon acceptance of her resignations, the Executive Board and High Comp Committee respectively met immediately, in accordance with the league by-laws, to enact the process of identifying and appointing nominees as successors for these roles as well as to familiarize ourselves with the current status of league's financial operations. Working plans to administer the league's financial operations during the transition interim were developed and implemented

In addition to the separation of duties between the newly installed officers we are moving to increase the utilization of the services we are contracting to the league's bookkeeper.

### **Meetings/Functions Attended**

- LYSL Regular Monthly Full Board Meeting (07/24/2007)
- HC Coaches Meeting (07/26/2007)
- Morning Coffee Meeting With Dave Best – LARPD/City Liaison (07/31/2007)
- Annual Team Parent Meeting – Beeb's (08/2/2007)
- High Comp Committee Meeting (08/08/2007)
- Executive Board Special Meeting (08/09/2007)
- District III Monthly Meeting (08/13/2007)
- High Comp Finance Meeting (08/15/2007)
- League Finance Meeting (08/15/2007)
- Regular Monthly Executive Board Meeting (08/21/2007)
- High Comp Coaches Meeting (08/23/2007)
- LRA Monthly Meeting (08/27/2007)
- Sunday Morning Coffee Meeting with Dean (08/12/2007)

### **Work In Progress**

- Robertson Master Plan Update
- Research on Paid Trainer Employment Administration
- League Participation Field Development At Las Positas
- Working with our Financial Team to organize and modernize our financial processes.
- On-going Search for a Director Of Operations

### **DIRECTOR OF ADMINISTRATION REPORT:**

- Insurance Certificates came in from CYSA/Bollinger Insurance. They were given to Brent for distribution.
- The last CYSA coaching class (Pre-F) was held on 8/15. There were about 10 coaches in attendance.

### **DIRECTOR OF FINANCE REPORT:**

Report postponed to the September Full Board meeting.

### **DIRECTOR OF OPERATIONS REPORT:**

Copy of report was handed out at the meeting.

- Balls:
  - We will need several additional #4 game balls for HC
  - Need quantity conformation from Andrea, Dan and Brian
  - U10GD1 (Barger) needs 2.

- Field Painting:
  - Transmitted the size, number and locations of all fields to be used for matches this season to Mike Ridolfi including the start date for matches to help prioritize his work.
  - Issued an updated field spec for the U6 fields to conform with a combination of information provided on the LYSL website, the 07-08 CYSA Team Manual and the US Youth Soccer Small Sided Games Manual. Input was sought from TD, the CYSA Rec Chair and the State Coaching Director

2007 LYSL U6/U6 field dimension specs:

| Field | Length Min (yd) | Length Max (yd) | Width Min (yd) | Width Max (yd) | Corner Arc (ft) | Center Circle Radius (yd) | Size Of Goal (Width ft x Height ft) | Goal Area (Width yd x Depth yd) |
|-------|-----------------|-----------------|----------------|----------------|-----------------|---------------------------|-------------------------------------|---------------------------------|
| U6    | 20              | 30              | 15             | 25             | 2               | 4                         | flags spaced @ 8 ft                 | 6 x 3                           |

All fields rectangular with length exceeding the width.

MARKINGS :

- Lines 2" – 5" wide.
- Halfway Line
- Center Circle as noted
- Corner Arcs as noted
- Goal Area as noted

- 2007 facilities use applications to LVJUSD for use of Smith and Junction are approved and received
  - No movement noted regarding the potential running track construction at Junction.
- Portable restrooms delivered by Farwest Sanitation to Smith (Friday 8/24) and Junction (Friday 8/17)
- D4 Scrimmage Field – Secured a scrimmage field permit at Robert Livermore

**Robert Livermore Field #2: Pre-Season Scrimmage Reservation**

**Schedule**

8/28/2007 12:02

|           |        | 10am-12pm       | 12pm-2pm | 2pm-4pm | 4pm-6pm         | 6pm -8pm        | Sunset  |
|-----------|--------|-----------------|----------|---------|-----------------|-----------------|---------|
| Wednesday | 8-Aug  |                 |          |         | open            | open            | 8:12 PM |
| Thursday  | 9-Aug  |                 |          |         | Herbeck / U12   | Klingmann / U14 | 8:11 PM |
| Saturday  | 11-Aug | open            | open     | open    | open            | open            | 8:08 PM |
| Monday    | 13-Aug |                 |          |         | open            | Hammerschmidt   | 8:06 PM |
| Tuesday   | 14-Aug |                 |          |         | open            | open            | 8:05 PM |
| Wednesday | 15-Aug |                 |          |         | Turner / U12    | open            | 8:04 PM |
| Thursday  | 16-Aug |                 |          |         | Greenough / U12 | Klingmann / U14 | 8:02 PM |
| Saturday  | 18-Aug | Greenough / U12 | open     | open    | open            | open            | 8:00 PM |

Most have paid. Will follow up with one or two who still owe. Receive phone call today from one.

If provided again next year: no weekends, will have 5:00-6:30pm slot and 6:30 to 8:00pm slot

- Report of four new valve boxes in Sunset park northern field, nearest the arroyo, within the field of play. Director of House has issued notification to the U7/U8 girls teams that they should identify the location with a disc to make the locations more visible.

LYSL has notified LARPD of the condition via telephone conversation. We will follow up in writing.

- We were notified that several goals at Christensen were missing their stakes when being set up for the first day of D4 matches. They were staked for use. The equipment manager has replaced the stakes that are attached to the goals.
- High Comp Practice Transition to Robertson
  - Schedule Conflict
  - LARPD
- U9/U10 Jamboree
  - Scheduling

- Cancellations
- Management
- LRA
- LARPD Field Renovation Plans

#### Work In Progress

- Translation of 2007 facilities use to 2008 calendar. Waiting for some 2008 field availability schedule info from LARPD.

### **DIRECTOR OF HIGH COMP REPORT:**

Copy of report was handed out at the meeting.

#### In Progress

- Tournament season
- Discussion / study of background checks for volunteers

#### Upcoming

- Start of league play
- Rededication of Kellman Fields
- Revise HC Goals & Objectives

#### Recently Completed

- Transition from Kellman / Christensen to lighted fields at Robertson

#### Hot Topics

- Resignation of HC Treasurer – Marie Dremalas helping out in interim
- Work with Brent on LPC field / lighting project

#### Functions / Meetings Attended

- Full Board Meeting (07/24/07)
- HC Coaches Meeting (07/26/07)
- EB / HCC Meeting (08/02/07)
- High Comp Committee Meeting (08/08/07)
- Executive Board Meeting (08/09/07)
- Al Caffodio Coaches Meeting (08/14/07)
- HC Finances Meeting (08/15/07)
- Executive Board Meeting (08/21/07)
- HC Coaches Meeting (08/23/07)

### **GSSL REPORT:** - Andrea Day for Dan Dremalas

- Andrea attended the GSSL meeting for Dan
- GSSL is moving the schedule to the website, which should happen any day now
- Several clubs have not shared any of their schedules

### **AC REPORT:** - Craig Taylor

- AC and GSSL have a process for no Referees that ends up with a forfeit and fine
- NorCal will probably jump directly to forfeit. This is a warning that we better concentrate on Referee coverage for all NorCal games
- Better to miss an AC game than a NorCal game

### **DIRECTOR OF HOUSE REPORT:**

- House season started last week
- Some coaches did not understand the importance of player passes and did not have them on time. Dean will hammer this in next year.
- The U16 to U19 schedules were all messed up – Start the Sept. 15<sup>th</sup>
- There were 4 complaints from coaches that were not successful in posting their scores. Scores go to the website (Dave Hickman)

## **OTHER REPORTS:**

**Technical Director:** - Troy Dayak

*Copy of report was handed out at the meeting.*

### High Comp:

- Training Sessions
  - Changed over to Robertson Park- For lit fields this week
  - No longer practicing at Christensen
  - Overall training sessions going great
- Coach's/Trainers Meetings
  - Great attendance- Held last Thursday
- E Teamz
  - Some teams using E Teamz
  - Great tool to keep everyone up to date of your teams information
- Coaching Clinic's
  - Had to reschedule this month due to conflict of scheduling of fields
  
- Tournaments
  - Traveling to many different locations every weekend
  - Great compliments for other teams and coordinators on how well Livermore represents themselves on and off the field
  - Filling out evaluation for each team I watch to help them to know what needs work

### House:

- Coaches Manual
  - Continue to have compliments regarding this manual. Great asset to LYSL program!

### Friday Night Drop Ins:

- Fantastic attendance – over 150 kids each week
- Professional training staff
- There will be stations to divide the different training sessions
- Great success with the Game of the Week
- Many competitive coaches have been volunteering to help out, Thank you!

### In Progress:

- Coaching Clinics – 2 left
- Building Solid Relationship with LARPD- Was able to help get us on the fields early for competitive training.
- Working with Las Positas about Turf Fields and Building a solid relationship
- Creating ETeamz website for High Comp Coach's

### Events Attended:

- Santa Clara Sporting Tournament -
- Mustang Stampede- Boys and Girls, 2 separate weekends
- Tracy Invitational- Boys and Girls, 2 separate weekends
- Stockton Fall Classic
- La Morinda Jamboree
- Woodland Tournament
- Walnut Creek Tournament
- Ballistic Tournament
- Several Practice games @ Kellman
- Special Tryouts for individual teams
- Full Board Meeting

- Coach's Monthly Meeting

**LRA/LYSL Liaison** – Brian Hufford

- Bombarded by Referee complaints about the U9 Jamboree.
  - Teams never showed up on several games
    - Referees get paid in these cases. This was a waste of money just because teams decided not to show.
  - There should be a lot of lessons learned
  - Biggest complaint from assigners was last minute schedules and then changes that came after that
    - Schedulers were trying to adjust to the high number of teams that gave a least a few days of notice that they would not attend.
  - Dean committed to getting commitments from teams for next year

**Tournament Director** – Greg Calton

- 40 teams have signed up (6 of those from LYSL)
- There are no U13 boys
- There are 26 girls teams
- Most of the teams had applied to Santa Cruz but were rejected
- Tournament is scheduled from 8:00 AM to 7:30 PM
- Pins have been ordered
- Marriotts will allow check-in but will not give us a donation check this time
- Greg proposed to compensate Referees more than last year. \$20 was last year. Proposed to pay Referees \$25 per game this year which should be covered by the increased tournament fees.
- The lower field will be impacted by a marathon race.

**LARPD/City Council Liaison** – David Best

- No report

**Publicity** – Bill Sallai

- Did not get the information in on time for game results. Missed this weeks publicity

**Dinner Dance** – Andrea Day

- Oct 13<sup>th</sup>
- Room is secured.
- DJ and an auctioneer have been picked.
- Flyers have gone out to some teams, but need to send out more.
- Need a volunteer to help with baskets.
- Working on a bar permit.
- Unsold tickets should be returned in the envelop with the money for the tickets sold.

**Uniforms**

- Robin ran out of some youth small sizes
- Plenty of opportunities coming up for uniform sales
- Some people thought that the uniform was paid for at registration
- Lots of lessons learned for next year

**Old Business:**

Nothing to report

**New Business:**

Nothing to report

**ADJOURNMENT**

Dean made the motion to adjourn with a second from Mike. The meeting was adjourned at 9:25 P.M.

Respectfully Submitted,  
Mike Belsick, Director of Administration

**NEXT SCHEDULED MEETINGS**

