



# Livermore Youth Soccer League

PO Box 881, Livermore, CA 94551-0881 (925) 461-7570 www.lysl.org

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## MINUTES OF THE LYSL FULL BOARD MEETING

Tuesday, January 23, 2007

Applebee's, Livermore, CA

### CALL TO ORDER

The meeting was called to order at 7:37 pm at the Applebee's, Livermore, CA. by Brent

### ROLL CALL

(P=Present, A=Absent (no show without notice), E=Excused (gave notice, gave proxy), L=Late)

#### Executive Members – Voting

- P President – Brent Koch (non-voting)
- P Director of Finance – Kathy Crusco
- P Director of Operations – Michael Welles
- P Director of High Comp – Craig Taylor
- P Director of House – Dean Shepherd
- P Director of Administration – Mike Belsick

#### Board Members - Voting

- P High Comp Treasurer – Kathy Crusco
- P High Comp Girls Representative Division 1 – Dan Dremalas
- A High Comp Girls Representative Division 3 – Brian Souza
- E High Comp Boys Representative Divisions 1 & 3 – Andrea Day – Proxy to Dan Dremalas
- A High Comp Secretary – Ralph Thomas
- P House U6 Boys Age Group Coordinator – Jennifer Nietzel
- E House U6 Girls Age Group Coordinator – Cheryl Smyth – Proxy to Brenda Shepherd
- P House U8 Boys Age Group Coordinator – Jill Craft
- P House U8 Girls Age Group Coordinator – Dean Shepherd / Wes Owen
- P House U10 Boys & Girls Age Group Coordinator – Margi Kubiak
- P House U12 Boys & Girls Age Group Coordinator – Manny Higgins
- P House U14 Boys & Girls Age Group Coordinator – Brenda Shepherd
- A House U15 -19 Boys & Girls Age Group Coordinator – Vanessa Thomas
- V Awards Coordinator – Vacant
- E Equipment Manager – Bob Suhr – Proxy to Mike Belsick
- P Fundraising Coordinator – Greg Calton
- V LARPD/City Council Liaison – Vacant
- P Insurance Coordinator – Mike Belsick
- P Publicity Coordinator – Bill Sallai
- P Referee Liaison – Brian Hufford
- P Registrar – Karen Masters
- P Scheduling Coordinator – Carolyn Thomas
- V Scholarship Coordinator – Vacant
- P Tournament Director – Greg Calton
- P Uniform and Merchandise Coordinator – Robin Groth Hill
- A Website Coordinator & Newsletter Editor – Corey Nelson

#### Board Members – Non-Voting

- P Disciplinary Committee Chairperson – Brian Hufford
- P Protest and Appeals Chairperson – Brian Hufford
- A Newsletter Coordinator – Corey Nelson

#### Associated Members – Non-Voting

- P Technical Director – Troy Dayak

#### Visitors

- P Bill Masters
- P Michael Wakefield
- P Chad Holsen
- P Sara Giroto

## **APPROVAL OF MINUTES**

Discussion: No pre-motion discussion  
Motion: Kathy Crusco made the motion to accept the November 06 Full Board minutes as written, with a second from Mike Belsick.  
Discussion: No discussion  
Vote: Motion Passed.

Minutes from November's Full Board Meeting were approved.

## **PRESIDENT REPORT:**

Copy of report was handed out at the meeting.

### **District III Report:**

Unfortunately, I had mis-scheduled the January 8 meeting for January 9 and did not attend. I will be meeting with District Commissioner Donna Kerger on Friday, January 26 to bring me up to speed on issues and how her meetings are conducted. Information from the January '07 and February '07 District 3 meeting will be presented at the February full board meeting.

Outstanding LYSL/District3 Business Items:

- 2007 League Affiliation – due Feb. 15 with Federal and State letters of “Good Standing.”
- I need to follow up on our 2006 Scholarship reimbursement.
- Develop, review and enter into a District3 registrar contract. New this year will be a contract to pay the District Registrar. Diane has agreed to perform a number of services for each club at a nominal fee of \$1 per player pass, or if you prefer \$20 per team; \$1 per transfer; \$25 per team if she laminates the passes/golden rod. Each league will contact Diane directly. Diane will bill each club individually on a monthly basis.
- Rod Moore is the new CYSA Tournament Director. No longer Megan Radlif
- State Cup will be at Robertson for younger and older

### **League Report:**

**General** – I have spent much of the past four weeks transitioning into the president's role, learning and dealing with ongoing issues discussed with Corey and conducting league business in general. I have worked to establish contact with many of our sponsors and vendors to introduce myself and develop a rapport with them. I have also been busy contacting individuals who have expressed interest in appointed positions and discussing their generous offers to serve our league. We are looking to vote upon many of these appointments tonight.

**Director of Operations 2007** – Mr. Michael Welles has volunteered to serve as the LYSL Director of Operations for 2007. Per League by-laws, the term for this position expires at the end of this year. The Director of Operations will be a position on this year's ballot for a 2008-2009 two year term. Michael's nomination to this position, pending approval by the full board at this January meeting, was approved by an executive board vote on January 5. A motion to vote for this nomination will be called for.

**Board Position Nominations** – This is a list of appointments for 2007 volunteers. Motion to vote in each nomination will be called for.

Director of Operations – Kathy Crusco made the motion to accept Michael Welles. Dean second. Passed  
Registrar – Jill Craft made the motion to accept Karen Masters. Jennifer second. Passed  
Equipment Manager – Dean Shepherd made the motion to accept Bob Suhr. Kathy second. Passed.  
Insurance Coordinator – Bob Suhr made the motion to accept Mike Belsick. Dan second. Passed  
Scheduling Coordinator – Karen Masters made the motion to accept Carolyn Thomas. Kathy second. Passed  
Website Coordinator – Mike Belsick made the motion to accept Corey Nelson. Kathy second. Passed  
Newsletter Coordinator: Corey Nelson  
Publicity Coordinator – Karen Masters made the motion to accept William Sallai. Dean second. Passed  
Uniform & Merchandise – Karen Masters made the motion to accept Robin Groth Hill. Bob second. Passed  
Tournament Director – Karen Masters made the motion to accept Greg Calton. Dean second. Passed  
Fundraising Coordinator – Craig made the motion to accept Greg Calton. Karen second. Passed  
Referee Liaison – Karen Masters made the motion to accept Brian Hufford. Kathy second. Passed

Disciplinary Chair – Karen Masters made the motion to accept Brian Hufford. Brenda second. Passed  
U6 Boys AGC – Karen Masters made the motion to accept Jennifer Neitzel. Kathy second. Passed  
U6 Girls AGC - Karen Masters made the motion to accept Cheryl Smyth. Kathy second. Passed  
U8 Boys AGC - Karen Masters made the motion to accept Jill Craft. Kathy second. Passed  
U8 Girls AGC - Karen Masters made the motion to accept Wes Owen. Kathy second. Passed  
U10 B/G AGC - Karen Masters made the motion to accept Margi Kubiak. Kathy second. Passed  
U12 B/G AGC - Karen Masters made the motion to accept Manny Higgins. Kathy second. Passed  
U14 B/G AGC - Karen Masters made the motion to accept Brenda Shepherd. Kathy second. Passed  
U16/19 B/G AGC - Karen Masters made the motion to accept Vanessa Thomas. Kathy second. Passed

**Open Appointed Positions** – LARPD/City Council Liaison, Awards Coordinator and Scholarship Coordinator are still open. It is important that we fill these positions as soon as possible.

**Online Registration** – The League's contract with e7sports for online registration automatically renewed for a 1 year term on January 19. CYSA has selected a vendor for on line registration, League One/Active Network. During this year LYSL will study the need and/or desire to change to this vendor for 2008 on-line registration. More to come on this subject in future meetings.

### **Recreation Uniforms**

- On January 10, LYSL renewed a three year agreement with Dayak's Den to supply uniforms to the recreation program.
- The same domestically produced uniform will be provided for 2007. 2008 will be a transition year to a new style for 2009 which will be available through 2012.
- The price of the recreation uniform will stay the same for the entire three year contract.

**LARPD** – On January 8, the league received an advance copy of the report prepared by Beals Alliance analyzing LYSL's proposed improvements to the soccer facilities at Robertson Park. I attended the presentation of the report by Beals to the LARPD Board of Directors at their January 10, 2007 meeting. The report agrees with all of the recommendations for the development with modifications as follows:

- Convert existing sand based field to synthetic turf - recommended without modification.
- Construct a paved parking lot – recommended without modification.
- Construct a permanent snack shack - recommended without modification.
- Install light fixtures on the existing standards to illuminate the natural grass area adjacent to the horse arena – recommended lighting be installed both sides of field.
- Construct synthetic turf field and goalkeeper training area north of field house, adjacent to arroyo – recommended natural grass to conform to CA Dept. of Fish and Game preference.

The LARPD Board Of Director were very receptive to the improvements outlines in the report and recognized the value and significance of youth soccer in our community.

The scope of these improvements will be incorporated into LARPD's overall improvement plans for Robertson, which includes the construction of a tot lot near the field house and the desired field development on the adjacent land that is currently owned by the Livermore Valley Joint Unified School District.

The next steps forward will be for the league to meet with LARPD staff to establish a time frame for funding, identify funding sources, and the generation revenue estimates for the improved facilities.

Invite Jim Carlson to the next Board meeting.

**LRA** – I attended the January LRA meeting on Jan 22. I addressed the associated with a short biography of me, then provided a brief outline of the year ahead for LYSL. My portion of the program concluded with a Q&A session.

One important topic of discussion was the recruiting new referees from the LYSL membership. There is no shortage of youth referees, but a definite shortage in adults joining LRA from the younger high comp age groups. We need to promote that at least one parent from every HC team needs to give it a try. It is really an investment in the safety of their children as they mature into older HC age groups.

The LRA also inquired about our Tournament schedule for 2007 and what CYSA coaching license clinics we would be offering.

For proper Tournament coverage LRA suggests sizing tournaments with a 1 referee per 1 team accepted ratio. The LRA has a current membership of 50.

### **Meetings Attended**

- LYSL Full Board Meeting (12/13/2006) – Certificates of Appreciation, Ballot Results, Season End Reports. (Meeting attended prior to term of position)
- Meeting with Corey Nelson (01/03/2007) – Transition Meeting.
- Meeting with Debbie Loge and Nicole Holland with Livermore Courtyard Marriott (01/05/2007) - Introduce myself, Thank for 2006 golden goal sponsorship, Discuss possibility of using their meeting space for 2007 FB meetings.
- LYSL Exec Board Meeting (01/05/2007) – '07 Budget, Director of Operations, Appointments, Registration, etc.
- LARPD Board Meeting (01/10/007) – LYSL Proposed Improvements to Robertson Park, presentation of Beals Alliance Report to LARPD Board.
- Meeting with Equipment Manager (01/13/2007) – Sign independent contractor contract and review equipment issues.
- Dinner Meeting with Mike Sheirich San Francisco Seals (01/19/2007) – Possibility of hosting a Seals game in July 2007 as a fundraiser. Possible guest speaker at February meeting.
- Meeting with Director of House and Michael Welles (01/21/2007) – Meet Michael in person and discuss league operations, discuss on-line / walk-in registration.
- LRA Meeting (1/22/07) – Introduction of myself, brief look ahead at LYSL in 2007, Q & A

**Newsletter** – The Jan 2007 quarterly newsletter was posted on the website in early January. The paper newsletter should be mailed out the week of January 22. The newsletter includes 2007 registration information, coach of the year 2006, upcoming dates, program information from the Director Of House and program and State tournament information from the High Comp Director.

### **Work In Progress**

**HC Uniform Contract** - The draft proposal received from Dayak's Den is being reviewed to ensure its terms and conditions meet the needs of the High Comp Program and the business practices of the League.

### **District Scholarship Reimbursement**

#### **Miscellaneous:**

**CYSA Equipment Show** – is February 10, 2007 at the Santa Clara Convention Center. Over 100 vendor booths to visit! All Day Events, Clinics, and Demonstrations, Plus...workshops on Registration, Olympic Development, CYSA Competition Programs, and more...An informative and FUN day of events for the entire family The first 1,500 attendees will receive a free Welcome Bag!

**CYSA All General Meeting (AGM)** – is February 11, 2007 at the Santa Clara Hilton Hotel. Rule change proposals are online at <http://www.cysanorth.org/> (handout was supplied).

### **DIRECTOR OF ADMINISTRATION REPORT:**

- Walk in registration is on Feb 4<sup>th</sup> at LHS. Still looking for volunteers
- On line was auto contract renewed, but maybe changed in the future
- Order for the registration forms has been placed and will be pick up on Friday
- Each registration form will have 5 copies. New for this year, the Treasurer will get a copy.
- Request to submit FB reports in early to Mike Belsick

## **DIRECTOR OF FINANCE REPORT:**

Copy of report was handed out at the meeting.

### **Financial Highlights:**

**Assets:** As of December 31<sup>st</sup>, we had total assets of \$708,354.06

▪ High Comp	\$	113,212
▪ League	\$	231,836
		<u>345,048</u>
▪ Accounts Receivable	\$	974
▪ Operational Accounts (savings)	\$	40,011
▪ Field Acquisitions Account(s)	\$	322,321
	\$	<u>708,354</u>

**Profit and Loss:** For the 12 months that ended December 31<sup>st</sup>, 2006.

▪ We have a positive contribution margin of	\$	98,894.
▪ We have received income of	\$	712,188.
▪ We have incurred normal operating expenses for the period of	\$	613,294

### **Budget:**

- We are over our budget with respect to total income by \$115,833.
- Of this amount, the league income is \$7,169 under budget.
- Registration income is \$2000 under budget. However, uniforms is currently \$1,543 over budget.
- The league had unexpected donations of \$4,391 and interest income came in at \$2,688 higher than anticipated.
- HC income is over budget by \$127,903 due primarily to teams opting for additional training and more uniform purchases than expected.
- Tournament income is currently under budget by \$23,520 due to poor turn out for the Summer Classic and Thanksgiving tournaments and to a decision not to do the Jamboree.
- With respect to expenses, we are under budget by \$16,368 as a result of an underage in:
  - awards of \$5,668,
  - balls for \$5,415,
  - positive coaching alliance of \$5,000,
  - professional fees of \$16,155,
  - referee fees of \$17,240,
  - training of \$5,150,
  - Jamboree expenses of \$9,000,
  - lights of \$16,000 which was partially offset by
  - \$6,500 overage in field painting,
  - \$5,669 overage in recreation uniforms,
  - \$28,401 overage in High Comp uniforms (which was offset by the higher income), and
  - \$78,084 in training expenses either that are extra or were paid for by the teams in the prior year.

**NSF Checks:** Seven for \$684

**Other:** 1099s are in process

### **Action items:**

- 1099s to be issued
- District 3 request for financial aid reimbursement submitted and pending

### **Addition items:**

- No one was turned away from House scholarship
- High Comp scholarship was equally split by those that applied for the amount of money available
- College night is not specifically called out in the budget, but can be added in
- Bill Masters asked about LYSL paying the fees for State Cup (Class 1, 3, or 4) – Kathy said that this was not budgeted at this time. HC is currently at a deficit (\$400 per team).
- Kathy proposed putting in \$200k into field acquisition
  - Carolyn Thomas made the motion to move \$200K into field acquisitions with a second from Karen. Motion passed
  - Money will be segregated into CDs at different banks
- Mike made the motion to accept budget as amended for college night. Craig seconded. Motion passed.

## **DIRECTOR OF OPERATIONS REPORT:**

Copy of report was handed out at the meeting.

- A master spreadsheet of our projected fields use needs was transmitted to LARPD at the beginning of January. We are planning to review this with LARPD in February.
- The field use permit for HC use of Robertson to train for State Tournaments was obtained for training to resume on January 8. The permit runs through March 8 and will be adjusted for reduced needs as coordinated with the HCC and LARPD.
- The equipment manager has provided an inventory of the items stored in the 1<sup>st</sup> Street storage facility. It is provided as a handout for this meeting. We will be removing unwanted and un-useable items this spring.
- The school district has requested that we remove our old storage locker from Junction Ave M.S. and relocate our new one as they are doing field improvements. We will coordinate the relocation work after we meet with LVJUSD Maintenance Supervisor Mike Nagel the JAMS facilities personnel. We will remove the old boxes from both JAMS and Christensen. League EM Bob Suhr has found a home for both steel boxes, approximately 4ft x4ft x 4ft weighing about 600 lbs each so we will rent a trailer to move them.
- Balls need to be ordered soon. Per Becky at Dayak's Den, the lead time for the logo imprinted ball is 90 days. We should place an order now so that balls are available for HC teams in late April. The balance can be a second order.
- The registration banner will span 4th street from 1/29 to 2/12 due the efforts of Carolyn.

## **DIRECTOR OF HIGH COMP REPORT:**

Copy of report was handed out at the meeting.

### In Progress

- Tryout plan / schedule being finalized
- Updating HC documents for next year (e.g. Coach Handbook, Goals & Objectives, informational handouts, website, etc.)

### Upcoming

- College night January 27<sup>th</sup>
- Review / discuss team formation and player movement guidelines
- Should U16 and above Traveling House Program merge with High Comp Div. 3 somehow?

### Recently Completed

- Coach selection is nearly complete and notifications are in progress
- Fee structure has been finalized pending overall budget approval
- Website classified section for players, coaches, and trainers is complete

### Hot Topics

- HCC welcomes Brian Souza and Ralph Thomas as new members
- HCC recommends EB invite LARPD (Jim Carlson) to upcoming EB meeting to discuss next steps in realization of Robertson Park Soccer Complex vision
- Robertson Park to host both U11-U13 and U14-U18 State Cup Finals February 24<sup>th</sup> and April 28-29<sup>th</sup> respectively
- State Cup Results
  - U11B D1 Neads
  - U12B D1 Taylor
  - U13B D1 Guererro
  - U17B D1 Abreu
  - U17B D1 Thomas
  - U11G D1 Pennisi
  - U12G D1 Walke
  - U13G D1 Hamblen
  - U16G D1 Tinoco
  - U18G D1 Afonso
  - U18G D1 Fernzndez
- Association Cup Results
  - U11B D3 Bateson – Eliminated in 1<sup>st</sup> Round
  - U12B D3 Moore – Eliminated in 1<sup>st</sup> Round
  - U13B D3 Texeira – Eliminated in 1<sup>st</sup> Round
  - U15B D3 Salazar
  - U15B D3 Kline
  - U19B D3 Leal
  - U13G D3 Paulo – Eliminated in 1<sup>st</sup> Round
  - U14G D3 Giroto – Eliminated in Round of 16

#### Functions / Meetings Attended

- Full Board Meeting (12/12/06)
- High Comp Committee Meeting (12/13/06)
- LARPD Board Meeting (01/10/07)
- High Comp Committee Meeting (01/15/07)

#### **GSSL REPORT:** - Dan Dremalas

- No GSSL meeting yet to report

#### **AC REPORT:** - Craig Taylor

- No AC meetings yet to report
- There is a move to make everything Age pure

#### **DIRECTOR OF HOUSE REPORT:**

##### Options to pursue this year:

- House tournament – championship games at Robertson under the lights???
- Add U10 to tournaments
- Coach vs Coach tournament at Robertson. Dublin did this and it was packed
- A while back, LYSL took away reimbursement for AGCs (registration of one child). Can this be added back?
  - We used to do for Full Board members. Then we added coaches since they put in just as much time as the Board members. But that was painful and costly. So it was decided to abandon that plan
  - Vote on this idea put off until next FB

#### **OTHER REPORTS:**

##### **Technical Director:** - Troy Dayak

- Attended NCAA tournament at Indianapolis of top coaches
- Coaches selection for HC has been positive
- All candidates have been talked to
- Future coaches meeting
- Agenda for try-out in work
- College night, Coaches cannot talk about their program
- Still working on player evaluations. Putting a matrix together on how the players are reviewed. At try-outs, they can see how they rate
- Reviewing trainer resumes to make sure that they fit in

##### **Tournament Director** – Greg Calton

- 2 tournaments are on the CYSA schedule
- Approved for 40 teams
- One of the tournaments will have little competition
- Any other tournaments in Livermore will be US Club
- Working to get the \$1000 Grant from the City
- College night – mens and womens,

##### **LRA/LYSL Liaison** – Brian Hufford

No report

##### **LARPD/City Council Liaison** –

No report

#### **Old Business:**

Nothing to report

#### **ADJOURNMENT**

Dean made the motion to adjourn with a second from Mike. The meeting was adjourned at 9:08 P.M.

Respectfully Submitted,

Mike Belsick, Director of Administration

NEXT SCHEDULED MEETINGS

Full Board - 7:30 PM, Tuesday, September 27<sup>th</sup> at the Livermore Public Library